



## Engineering Honors: Engineering Technology and Industrial Distribution (ETID) Track

### ENTC 491 Research Hours -Instructions for course/honors credit

1. Student must find a specific faculty member for advising.
2. Student must register for 3 hours of credit (minimum) under that faculty member to receive course credit. (0-3 variable hours possible for honors credit).
3. Students must submit a proposal with the departmental proposal cover sheet (Page 2) signed by the student and the faculty advisor.
4. Proposal must have final approval before the beginning of the semester from
  - a. Program coordinator and advising office to receive course credit
  - b. Honors coordinator to receive Honors credit
5. Student must write a one to two-page proposal indicating:
  - a. Advisor
  - b. Topic of Research
  - c. Statement of work with a schedule indicating 45 hours of research effort per credit hour (135 hours for a 3 credits).
  - d. Deliverables including final report and presentation. Proposal must indicate format of final presentation including faculty/students who will attend.
6. Final report and presentation must be turned in/completed within one week of final class day of the semester.
7. Final report must include signoff sheet indicating successful completion of research and deliverables.
8. Individual programs must indicate whether ENTC 491 hours that meet these requirements will be used for course credit and how (technical elective, etc).
9. **ONLY THREE HOURS MAXIMUM OF ENTC 491 WILL BE USED FOR COURSE CREDIT.**



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## ENTC 491 Research Hours Proposal

(To be included in student's permanent file)

(To be included in student's permanent file)

Name of Student: \_\_\_\_\_

UIN: \_\_\_\_\_

Program:             ESET             MMET             IDIS             MXET

Name of Faculty Advisor \_\_\_\_\_

Project Title: \_\_\_\_\_

Brief Project Description (attach a statement of work for the 491 hours to this form):

Will hours be used towards degree plan?             Yes    No            Replaces? \_\_\_\_\_

Student's Signature: \_\_\_\_\_

Faculty Advisor's Signature: \_\_\_\_\_

Program Coordinator's Signature:  
*(required for degree plan credit)* \_\_\_\_\_

Advising Office Approval:  
*(required for degree plan credit)* \_\_\_\_\_



# Engineering Honors: Engineering Technology and Industrial Distribution (ETID) Track

## ENTC 491 Research Hours Completion Form (To be included in student's permanent file)

Name of Student: \_\_\_\_\_ UIN: \_\_\_\_\_

Program:  ESET  MMET  IDIS  MXET

Name of Faculty Advisor \_\_\_\_\_

Project Title: \_\_\_\_\_

Was student's effort worth 45 hours/credit hour?  Yes  No Advisor Initials: \_\_\_\_\_

Was final report turned in?  Yes  No Date: \_\_\_\_\_

Was final presentation completed?  Yes  No Date: \_\_\_\_\_

Will hours be used towards degree plan?  Yes  No Replaces? \_\_\_\_\_

Student's Signature: \_\_\_\_\_

Faculty Advisor's Signature: \_\_\_\_\_

Program Coordinator's Signature:  
*(required for degree plan credit)* \_\_\_\_\_

Advising Office Approval:  
*(required for degree plan credit)* \_\_\_\_\_